

## **Minutes of the School Committee's Superintendent Evaluation Subcommittee**

Date: Friday, April 19, 2013 Time: 9 a.m.

Place: Town Building

Present: Malcolm Astley and Beth Butler

Others: Paul Stein joined at 10 a.m.

The meeting commenced at 9 a.m.

### **I. Purpose: (1) To approve minutes of previous meetings** Passed over. **(2) To further discuss the Massachusetts Model for Educator Evaluation With Respect to Evaluation of Wayland's Superintendent.**

Discussion of timeline leading up to finalization of evaluation: suggest June 3 SC meeting for discussion of superintendent's performance and June 17 for finalization.

Discussion of timeline for 2013-2014 evaluation process:

July 31 – superintendent sets goals for system

August 26 – SC approves goals

Sept meeting – vote to approve evaluation instrument – adopt/adapt or modify DESE model

At 10:55 a.m. Malcolm moved to suspend meeting (because of conflict with another meeting) and continue this meeting at 2 p.m. Seconded by Beth, and unanimously approved, 2-0. Meeting was adjourned to reconvene at 2 p.m.

The meeting reconvened at 2p.m.

Discussion of topics to be raised at future SC meetings: evidence presented in Paul's binder; any other evidence wanted or needed, and reasons; what other directly observable evidence are we including, as it relates to the four goals?

We will recommend that presentations by Paul and staff to SC re system-wide goals will be part of the evidence to be used in evaluation; recognition that some of the goals will take more than one year to accomplish, e.g. outcome of Goal #1 re: student learning will take more than one year because of data availability.

### **II. Next Meeting of the Superintendent Evaluation Sub-Committee**

The next meeting will be scheduled at a future date.

### **III. Adjournment** The meeting was adjourned at 3 p.m.

Respectfully submitted,

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Beth Butler

### List of Documents

The Massachusetts Model System for Educator Evaluation, Jan. 2012: Parts III and VI, Guide to Rubrics and Model Rubrics for Superintendent, Administrator, and Teacher, Appendix A., Superintendent Rubric. (The complete document, consisting of Parts I-VIII, is located at [www.doe.mass.edu/eeval/model/](http://www.doe.mass.edu/eeval/model/)); Superintendent Evaluation, Supporting Evidence binder, Spring 2013

Minutes approved: May 8, 2013